



Date _____

Updating File

State Certified License No. _____ Expiration Date _____

Trade Category: _____ Driver's License # _____

Name _____

Home Address _____ Telephone No. () _____

City, State, Zip Code _____

Date of Birth _____ Last 4 digits of SS# _____

Company Name

Address _____ Business No. (____) _____

City, State, Zip Code _____

Email Address: _____ Cell Phone No. _____

NAICS CODE: (See Attached List) Fax No.

Type of Business

← Corporation

← Sole Proprietorship

← Partnership

← Other _____

X_____

Signature of Qualifying Agent

STATE OF FLORIDA
COUNTY OF MIAMI-DADE

Sworn to and Subscribed before me that this is a true statement this _____ day of _____ 20_____

My Commission Expires _____

NOTARY PUBLIC

A

FOR OFFICE USE ONLY

Date Processed _____

Processor _____

2007 North American Industry Classification System (NAICS)

Sector 23—Construction

236115	New Single-Family Housing Construction (except Operative Builders)
236116	New Multifamily Housing Construction (except Operative Builders)
236117	New Housing Operative Builders
236118	Residential Remodelers
236210	Industrial Building Construction
237110	Water and Sewer Line and Related Structures Construction
237120	Oil and Gas Pipeline and Related Structures Construction
237130	Power and Communication Line and Related Structures Construction
237210	Land Subdivision
237310	Highway, Street, and Bridge Construction
237990	Other Heavy and Civil Engineering Construction
238110	Poured Concrete Foundation and Structure Contractors
238120	Structural Steel and Precast Concrete Contractors
238130	Framing Contractors
238140	Masonry Contractors
238150	Glass and Glazing Contractors
238160	Roofing Contractors
238170	Siding Contractors
238190	Other Foundation, Structure, and Building Exterior Contractors
238210	Electrical Contractors and Other Wiring Installation Contractors
238220	Plumbing, Heating, and Air-Conditioning Contractors
238290	Other Building Equipment Contractors
238310	Drywall and Insulation Contractors
238320	Painting and Wall Covering Contractors
238330	Flooring Contractors
238340	Tile and Terrazzo Contractors
238350	Finish Carpentry Contractors
238390	Other Building Finishing Contractors
238910	Site Preparation Contractors
238990	All Other Specialty Trade Contractors

For additional information on NAICS codes you may call 301-763-INFO (4636) or 800-923-8282 or go to their website at <http://www.census.gov/eos/www/naics/index.html>



BUILDING AND NEIGHBORHOOD COMPLIANCE DEPARTMENT

Contractor Licensing Section

11805 S.W. 26 Street, Room 207

Miami, Florida 33175-2474

Ph. (786) 315-2880 Main Number - Fax.(786) 315-2450

***VOLUNTARY REGISTRATION
OF STATE OF FLORIDA CERTIFIED CONTRACTOR**

REGISTRATION INSTRUCTIONS

1. Complete application (reverse side of this form)
2. Attach a copy of the qualifying agent's driver's license.
3. Attach a copy of your State Certified License or temporary authorization letter.
4. Attach a Certificate of Insurance for General Liability and Worker's Compensation coverage/exemption made out to:

BUILDING AND NEIGHBORHOOD COMPLIANCE DEPARTMENT

11805 S.W. 26 Street, Room 207

Miami, Florida 33175-2474

5. NO FEE IS REQUIRED FOR REGISTRATION
6. If you hold an occupational license in another county in the State of Florida, you are exempt from purchasing the Miami-Dade County occupational license. Otherwise, you may obtain an occupational license at:

OCCUPATIONAL LICENSE SECTION

140 West Flagler Street, 1st Floor

Miami, Florida 33130

(305) 270-4949

*Florida Statutes 489.113(4)(a) and 489.516(3) requires that when a certificate holder desires to engage in contracting in any area of the state, as a prerequisite therefore, he or she shall be required only to exhibit evidence of holding a current certificate to the local building official, tax collector, or other authorized person in charge of the issuance of licenses and building or electrical permits in the area, and to pay the fee for the occupational license and permit required of other persons.

Although no ordinance or statute mandates registration with the local jurisdiction, Miami-Dade County Building and Neighborhood Compliance Department provides voluntary registration process that makes it easier for state contractors who are performing work in Unincorporated Dade County to obtain permits. The process includes verification of the contractor's license status, photocopying the driver's license, and obtaining a copy of the current General Liability and Worker's Compensation Insurance. This information is then placed in our computer system, which allows the Unincorporated Miami-Dade County Building Department to expeditiously verify the state contractor's information, without the contractor having to present the required document each time.

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